

## Guidance on Submitting Your Abstract

Abstracts are due by **August 21, 2017**

Your abstract should fit within **one-page** and have the following format:

Margins:        1.0 for the right and left  
                  0.75 for the top  
                  0.5 for the bottom

Font: Calibri 11

Guidance for Header

### **Title in Bold (Initial Caps)**

*Authors in Italics, Presenting author underlined, separated by commas.*

*Affiliation of authors should be in italics with city and state abbreviation, separated by semi colon. If multiple affiliations, use superscript references*

Text of abstract

The body of the abstract **MUST** include the following sections: BACKGROUND, METHODS, RESULTS and CONCLUSIONS. **Tables are allowed only if the entire abstract fits onto one page including references.**

The text for each section of the abstract should highlight and summarize the major points. The BACKGROUND section should provide information on rationale, scope and objectives; METHODS section on how was it studied; RESULTS section should describe what were the principle finding and; CONCLUSIONS section should summarize what does the data mean. The abstract should allow reviewers to determine the merits of the research project being submitted.