

## Peer Consulting: Paired Grantee Team Presentations

Tuesday, May 15, 1:00 – 2:15 pm

### Instructions and Tips for Activity

**Activity Goals:** Teams will sharpen their *employer engagement and employment support* plans by presenting them and collecting feedback and suggestions from peer “consultants.” Teams also learn from hearing a grantee peer’s plans.

#### Format for Conversations:

- Each team has 25-30 minutes total to describe and discuss their plan with paired grantee team, then swap roles.
- Decide which team is presenting first and which is listening and consulting.
  - 10 minutes – Presenting team highlights key elements of 3-4 action plans from their Employer Engagement and Employment Support plan’s “Foundation-Building” section.
  - Presenting team articulates questions to ask peers about. *What aspects of your action plans are less clear that peers could help you think through?*
  - 5 minutes for Q&A – Consulting team asks questions to learn more about the presenting team’s plans. *What else do you need to know in order to provide suggestions and help answer questions?*
  - 10-15 minutes to address questions and collect peer feedback on plan.

**Switch presenting/consulting roles at 1:35 pm and repeat sequence above.**

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#### Suggestions for Presenting Team:

- Use your team’s Employer Engagement and Employment Support plan’s “Foundation-Building” activities as a guide.
- Focus on the 3-4 high-priority activities that you have chosen in advance.
- Paint a picture about why each activity is important. *Why did you select these?*
- Be concrete in describing action steps and the results you seek!
- Make sure to take note of the other team’s questions and suggestions, so that you can use this information to help the team clarify and sharpen your plans.

### **Suggestions for Consulting Team:**

- Listen deeply to understand the proposed plans and questions.
- Take notes on key information and your initial reactions during the presentation, so that you can use this information in the discussion that follows.
- Ask questions to clarify the team's plans – *What else do you need to know before you offer suggestions?*
- Lift up strengths – *What sounded most promising based on your experience?*
- Take note of the questions that they want your help with, for a focused discussion on these issues.
- Remember that you only have 25-30 minutes to discuss each team's plans – Be concise in all remarks!
- Offer experience-based suggestions to consider – Be concrete!
- Think about materials and resources you know of that can help and offer to share with the team later.