

Employment Virtual Learning Cohort

Tuesday, May 15

8:30 a.m. - 9:00 a.m.	Registration
9:00 a.m. - 9:45 a.m.	Introductory Remarks and Activity
9:45 a.m. - 11:30 a.m.	Building Trust with Employers – Group Activity <i>(includes a 15-minute break)</i>
11:30 a.m. – 12:00 p.m.	Grantee Team Meetings
12:00 p.m. - 1:00 p.m.	LUNCH
1:00 p.m. - 2:15 p.m.	Peer Counseling – Paired Grantee Team Presentations
2:15 p.m. - 2:30 p.m.	BREAK
2:30 p.m. - 4:15 p.m.	Grantees’ Focus Project Presentations and Discussion
4:15 p.m. - 4:30 p.m.	Wrap-up Discussion/Preview Tomorrow’s Agenda

Wednesday, May 16

9:00 a.m. - 10:00 a.m.	Working Effectively with Employers – Paired Grantee Team Discussion
10:00 a.m. - 10:15 a.m.	BREAK
10:15 a.m. - 11:15 a.m.	Strengthening Participant Employment Support Services – Concurrent Session Topics
11:15 a.m. - 11:40 a.m.	Grantee Team Meetings
11:40 a.m. – 12:00 p.m.	Wrap-up Remarks
12:00 p.m. - 1:00 p.m.	LUNCH

Understanding and Using Program Data for Different Audiences

1:00 p.m. - 1:50 p.m.	Communications Plan and Exercise
1:50 p.m. - 2:00 p.m.	BREAK
2:00 p.m. - 3:00 p.m.	Understanding and Using Data and Excel Demonstration
3:00 p.m. - 3:15 p.m.	BREAK
3:15 p.m. - 4:20 p.m.	Grantee Data Exercise and Discussion
4:20 p.m. - 4:30 p.m.	Wrap-up and Evaluation

Learning Objectives

- Sharpen grantee teams' *Employer Engagement and Employment Support* plans through peer presentations, feedback, and idea-sharing.
- Strengthen participants' knowledge and practices needed to interact successfully with employer representatives and engage them in targeted program activities.
- Continue building participants' knowledge and practices in planning and managing employment-related support services.
- How to develop a communications plan around data: Grantees should be able to know how to run certain PAGES reports to get data; refine that data through Excel; and visually present/ tailor the information to their audience to illustrate their program.
- Answers to grantees' frequently-asked data questions: What data do we have? Where can we find it/what reports to run? What do the reports mean and how can I use the information to talk to different audiences? How can I visualize the data to talk about HPOG or illustrate a story about HPOG?